



Agilus Workforce Connect LOGGING ON

Step 1: Go to <https://awc.agilus.ca>

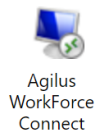


Step 2: Put your email and current password into the fields

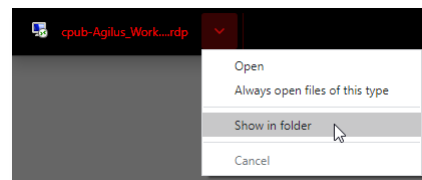
Email Address:

Password:

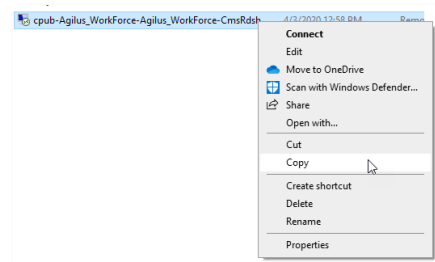
Step 3: There will be an icon on the following page. Click it once to download.



Step 4a (Chrome): A connection file will download to your PC. You will see it in the bottom left of your browser window. Click on the arrow and choose [Show in folder](#)



In the popup folder window, right click on the file, and choose [Copy](#)



Minimize all your windows and right click on your desktop. Choose [Paste](#)

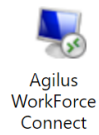
Right click on the file, choose [Rename](#) and call it "Agilus Workforce Connect"

Step 4b (Internet Explorer): A popup will appear at the bottom of your page. Choose [Save](#), and [Save As](#)

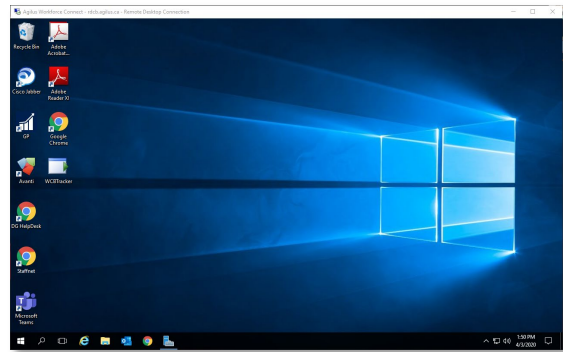


From the popup save window, select the desktop on the left as the location, and enter "Agilus Workforce Connect" in the file name section.

Step 5: Double click the “Agilus Workforce Connect” icon on your desktop.



Step 6: Once you are logged on, you will see your Agilus Workforce Connect desktop. Use this as you would normally.



To log off of Agilus Workforce Connect Servers simply click on the X at the top right of your screen



If you have any issues connecting, please log a helpdesk ticket at <http://helpdesk.agilus.ca>